



Ship Order to:
9474 Kearny Villa Rd, Suite 219
San Diego, CA 92126

Photo/Slide Transfer Order Form

Name Rec'd

Billing Address

City State Zip

Phone Alt Ph: Email

How did you hear about us? (Friend, Google, Yelp, etc.)

Are the photos/slides numbered in the order you want them transferred? Yes No No particular order

Source Format: Please indicate the number of images you have for each format to be transferred.

How many photos? Slides? Film negatives?

Other format (specify) Type Qty Type Qty (There is a \$40 minimum charge on all photo/slide transfer orders. Additional charge may apply for larger images.)

Final Format: Please indicate the scanning resolution you prefer for:

Photos: 300 DPI 600 DPI
Slides/Negatives: 2400 DPI 3200 DPI 4800 DPI
jpg file bmp tiff Other

Put files on: I have included a drive with my order Is it okay to format your drive? Yes No
Please add a drive to my order & charge me How many drives? (indicate qty for each type below)
I want: USB Flash drive/s External Hard drive/s Solid State drive/s
Format Drive for: PC(NTSF) MAC(HFS+) exFat
(Note: Do not choose exFat unless you know for sure your computer's operating system will support it.)
(Flash drive needs to be USB 3.0 or newer. Transfers to USB 2.0 drive subject to additional fee.)

GOLD Archival DVDs: How many Gold DVD copies (or sets*) do you want? (Total) :
Additional Gold DVDs: \$15.00/disc. 1 standard DVD is included with each Gold disc.

STANDARD DVDs: How many standard DVD copies (or sets*) do you want? (Total):
(In addition to those included with Gold DVDs above.) Additional DVDs: \$10.00/disc / 3 for \$27
*If your tapes require 2 or more discs for transfer, they are considered 1 set of discs. Specify # sets above.
Each disc will hold a maximum of 2 hours of video.

DVDrom Label: What title do you want printed on the label of the DVD? (i.e. Smith Family Photos)

Do you want your photos/slides put into video form for playing on a DVD/blu ray player? Yes No
(Please contact our office to discuss pricing, production time & requirements)

You may use the back of this form for any special instructions.

Do you need this transfer completed by any specific date? (i.e. Christmas, birthday, etc.)

Yes No If yes, specify date you need to receive it by _____

How do you want us to return your movies? (check one)

FedEx: Overnight 2day Express Saver Ground/home delivery

UPS: Overnight 2day 3 day Select Ground

No Preference Other (explain) _____

Shipping charges will be added to all orders to be shipped. Insure package for \$ _____

Do you want a signature to be required for delivery? (check one): Yes No

If you prefer to charge shipping to your UPS or FedEx account, provide acct# here: _____

Ship to name _____ Is this a:

Ship to Address _____ Commercial OR

City _____ State _____ Zip _____ Residential Address?

Credit card type? MasterCard Visa Amex **Security code on back** (3 or 4 digits) _____

Card# _____ Exp _____

Name as it appears on credit card _____

Credit card billing street address: _____ Zip Code: _____

Cardholder Signature _____

1. Submitting video tapes to Sunray Video Productions (SVP) for video transfer constitutes an agreement by you that compensation for any damage or loss by our company, even though by our fault, will be limited to the amount of funds received by Sunray for transfer services. You agree to hold harmless and recognize that Sunray Video will not be responsible for any damage or loss by any courier you have designated to transport your tapes to or from our offices.
2. SVP takes the utmost care regarding equipment function, media quality, and recording. In the event SVP fails to comply with the terms of this agreement, SVP will only be liable for funds paid.
3. SVP uses the most compatible form of DVD media for burning DVDs, (DVD-R), recommended for most machines. Due to inconsistent compatibility issues among DVD player devices, we cannot guarantee that our DVDs will play on all devices. Only DVDs found to be defective may be replaced at our expense.
4. The undersigned hereby warrants that all materials being presented to SVP for copying are not, to his/her knowledge, protected by copyrights owned by another, or that if the materials are protected, the undersigned has obtained the permission of the copyright owner to make copies of said materials.

I have read, understand, and accept all terms of this agreement:

Signature _____ Date _____